

**MINUTES OF THE REGULAR  
FATE PARKS AND RECREATION  
ADVISORY BOARD MEETING**

**JANUARY 8, 2019**

**1. CALL TO ORDER AND ROLL CALL**

Chairman Kimber Patterson called the meeting of the Fate Parks and Recreation Advisory Board to order at 6:01 p.m. on the 8<sup>th</sup> day of January, 2019 in Fate City Hall, 1900 CD Boren Parkway, Fate Texas.

Chairman Kimber Patterson confirmed the presence of a quorum and performed a roll call.

**Board Members Present:**

Kimber Patterson, Chairman  
Beth Hebert, Vice Chairman  
Maria Dellaplain  
Jake Jacobson  
Virginia Harris  
Tonya Megyesi  
Marga Bonner, Secretary

**Board Members Absent:**

Barry Brafman  
Dr. Henry Tatangang

**City of Fate Staff Present:**

Jessica Larson, Assistant to the City Manager/Deputy City Secretary  
Steve Gilbert, Director of Community Services and Building Safety

**2. CITIZEN COMMENTS**

There was no one present wishing to speak.

**3. APPROVAL OF MINUTES FROM THE MEETING HELD DECEMBER 4, 2018**

*Board Member Beth Hebert moved to approve the Minutes of the Parks and Recreation Advisory Board meetings held December 4, 2018.*

*Board Member Virginia Harris seconded the motion.*

*There was no discussion and the vote on the motion was as follows:*

*Ayes: Chairman Patterson and Board Members Hebert, Dellaplain, Jacobson, Harris, Megyesi and Bonner*

*Nays: None*

*Chairman Patterson declared the motion carried unanimously.*

**4. DISCUSS, CONSIDER, AND TAKE ANY NECESSARY ACTION REGARDING QUARTERLY HEALTH AND WELLNESS COMMUNITY OUTREACH EVENTS**

Assistant to the City Manager/Deputy City Secretary Jessica Larson made a presentation providing an update for the quarterly Health and Wellness Outreach events that the City of Fate will host in partnership with Texas Health Presbyterian Hospital in Rockwall.

- **First Qtr. in February 2019:**  
**Love Your Heart Luncheon:**
  - Free luncheon
  - Date: Wednesday, February 6
  - Time: 11:00 a.m. – 01:00 p.m.
  - Location: Fate City Hall
  - Registration: [www.cityoffate.com/LoveYourHeart](http://www.cityoffate.com/LoveYourHeart)
  - Details:
    - A local cardiovascular practice will speak about “Cardiovascular Health” for all ages including signs and symptoms to be aware of.
    - Learn about Fitness and Diet, speak with a Registered Dietitian and received recipes.
    - Fitness Court promotion
    - Door prizes available
  
- **Second Qtr. in May 2019:**  
**Sunscreen Education at the Park**  
Mrs. Larson stated additional details have not been planned due to scheduling with the physician but new details will be available soon.

**5. DISCUSS, CONSIDER, AND TAKE ANY NECESSARY ACTION REGARDING SETTING SPECIAL EVENT DATES FOR 2019**

Assistant to the City Manager/Deputy City Secretary Jessica Larson made a presentation providing the proposed 2019 special event dates.

The proposed dates are as follows:

- Great American Cleanup
  - Last year it was May 12, 2018
  - This year, the proposal is May 11, 2019 which is the weekend following the Woodcreek Garage sale.
  - Community Cleanup will begin at 9 a.m. and lunch is served afterwards
  - Bulk Trash Drop-off portion of the event will begin at 9 a.m. and concluded at 2 p.m.
  
- Celebrate Fate
  - This year: September 21, 2019 according to discussion during last meeting on October 2, 2018
  - Bike Derby: from 4 p.m. to 5 p.m.
  - Event: 5 p.m. to 8 p.m.
  
- Fate Christmas Tree Lightening
  - Last year it was November 30, 2018
  - This year, the proposal date is Friday, December 6, the Friday after the Thanksgiving weekend.
  - Event: 6 p.m. to 8 p.m.

The board agreed unanimously with the dates and they have been set for 2019. Mrs. Larson will begin the planning for the events.

## 6. **DISCUSS, CONSIDER, AND TAKE ANY NECESSARY ACTION REGARDING FIELD USE POLICY**

Director of Community Services and Building Safety Steve Gilbert provided a revised ***Sport Field Reservation and Use Policy*** document and gave an update.

The changes included were the following:

- Reservations shall be scheduled on a month to month basis
- Reservation request will be accepted on the third Monday of the preceding month for which the reservation is intended
- A maximum of four dates per individual or group allowed.
- Priority will be given to residents of Fate or teams/groups that contain at least 50% Fate residents.
- Reservation fee shall be \$20.00 per one hour session.
- Fees may be waived if reservation is in support of City or ISD sponsored events.
- Liability Insurance Requirements

The board suggested areas in the document that needed to be clarified. They are as follows:

- The verbiage “on the third Monday of the preceding month for which the reservation is intended”
- Teams that don’t meet the “50% Fate residents” not knowing if they were accepted till the third Monday.
- The verbiage regarding the hourly rate.
- For profit groups reservation forms vs. not for profit forms.
- Use it or lose it policy
- Verbiage to be added regarding the City needing to cancel a reservation for any reason. It was suggested to replace “weather conditions” with “field conditions”

*Chairman Patterson moved to table the Sport Field Reservation and Use Policy until the February meeting.*

*Board Member Hebert seconded the motion.*

*There was no discussion and the vote on the motion was as follows:*

*Ayes: Chairman Patterson and Board Members Hebert, Dellaplain, Jacobson, Harris, Megyesi and Bonner*

*Nays: None*

*Chairman Patterson declared the motion carried unanimously.*

## **7. DISCUSS, CONSIDER, AND TAKE ANY NECESSARY ACTION REGARDING SOUTH SIDE PARK**

Assistant to the City Manager/Deputy City Secretary Jessica Larson gave an update on the progress of acquiring and planning the South Side Park. Mrs. Larson explained the Request for Qualifications (RFQ) was complete and staff is currently in negotiations with one of the following firms:

- La Terra Studio
- Dunkin Sims Stoffels, Inc.
- Schrickel, Rollins/Parkhill, Smith & Cooper

If one firm’s proposal is not suitable to the City it will move to the next firm for negotiations. She added that the property closing would be around mid-February.

## **8. DISCUSS TRAIL HEAD AND TRAIL ALONG RAILROAD TRACKS**

Assistant to the City Manager/Deputy City Secretary Jessica Larson gave an

update on the progress of the downtown trailhead acquisition and expansion from Royse City to Rockwall. Mrs. Larson explained that the Downtown Trailhead is scheduled to close on Friday, January 11, 2019. She added, there was a meeting held November 6, 2018 with the Innovative Communities Committee/Task force of the Greater Dallas Planning Council and these were the main points:

- They offered to do a pro bono route study for our trail from downtown Fate to downtown Royse City
- Rockwall County, Royse City and Oncor are onboard
- The team leader is the Planning Director for the City of Plano
- The team includes an Engineer from Kimley Horn and an Architect from JHP
- Oncor will help as the trails would utilize the Transmission line's easement.
- Various types of trails (walking, biking, horseback riding and maybe alternative vehicles, i.e., electric scooters, golf carts, etc.)
- The Fate Trailhead is planned to be the center and possible additional trail is suggested to stretch the west to Rockwall:
  - Along the railroad property and the Yu property
  - Riding Club subdivision
  - Along Airport Road

**9. EXECUTIVE SESSION: IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551.001, ET SEQ., THE PARKS AND RECREATION ADVISORY BOARD WILL RECESS INTO EXECUTIVE SESSION (CLOSED MEETING) TO DISCUSS THE FOLLOWING:**

- A. In accordance with Texas Government Code, section 551.072, to deliberate the purchase, exchange, lease, or value of real property:
1. Property acquisition South Side Park

Chairman Patterson recessed the meeting at 6:49 p.m. and convened Executive Session at 6:52 p.m.

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Secretary's Note: Mrs. Megyesi left the meeting at 7:01 p.m. and did not return.

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**10. RECONVENE INTO REGULAR SESSION: IN ACCORDANCE WITH TEXAS GOVERNMENT CODE, SECTION 551, THE PARKS AND RECREATION ADVISORY BOARD WILL RECONVENE INTO REGULAR SESSION TO CONSIDER ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION**

The Executive Session was adjourned at 7:07 p.m., and the regular session reconvened at 07:09 p.m.

**11. ADJOURNMENT**

*Board Member Hebert moved to adjourn the Parks and Recreation Advisory Board*

*Board Member Harris seconded the motion.*

*There was no discussion and the vote on the motion was as follows:*

*Ayes: Chairman Patterson and Board Members Hebert, Dellaplain, Jacobson, Harris, and Bonner*

*Nays: None*

*Chairman Patterson declared the motion carried unanimously and the meeting was adjourned at 7:10 p.m.*

Minutes approved by the FATE PARKS AND RECREATION ADVISORY BOARD on the 5 day of February, 2019.

Approved:

Attested:

  
Board Chairman



  
Acting Board Secretary